



Monthly AzLA Board Meeting Summary

Date: Sept 8, 2023

Time: 10:00 AM Arizona

Location: Zoom

<https://us06web.zoom.us/j/83087460140?pwd=NjJsMjc1dzF1SnV0WjUyaEJJTC9Vdz09>

Call to Order and Welcome Lisa Lewis Roll Call of Voting Board Members - Please Say Your Name and Position in AzLA

- Lisa Lewis, President
- Casey Van Haren, President-elect
- Terry Lawler, Secretary
- Natalie Menges, Treasurer
- Shelley Reddy, Central Representative
- Bob Diaz, Southern Representative
- Debbie Winlock, Northern Representative
- Amber Kent, MPLA Representative
- Liz Garcia, ALA Councilor

Board Reports

Presentation and Approval of Minutes Terry Lawler Summary of the August 2023 meeting were sent via email. Motion to approve was made by Amber and seconded by Liz. All approved.

President's Report Lisa Lewis AZ on Track - all libraries reviewed, all reconciliation done, all money is returned, just waiting for the formal letter. 2nd Cohort of Health mini grants coming in. 21 libraries awarded \$4,000 each. Final reports due May. They have sponsored one of the pre-conference sessions and provided 3 scholarships for conference attendance and purchased the food and are sending 3 reps to the conference. Very strong partnership benefiting all libraries across the state.

Review of Financials Natalie Menges August financials shown. UA Resilient communities grant is almost complete. Conference retainer paid. Finished tax return and will have new FY ending Oct 31, new short tax return for the July-Oct period and then onto a normal cycle. Still waiting on August conference numbers. Sending around \$300k back to AZ on Track, which brings the account down, and seems like a lot but it isn't actually our money. Investment accounts have all gone down, but didn't go down as much as they went up in prior months, so the net is an increase for FY.

ALA Councilor Liz Garcia See Report - YALSA 2023 registration is open Nov 10-12 in St. Louis. State of the chapter is changing. All questions asked in report. "I love my librarian" award is open for 2024.



MPLA Update Amber Kent See Report

Central Representative Report Shelley Reddy See Report

Committee Reports

Professional Development Committee Lauren Clementino See Report

Conference Committee Suzie Roth / Michele Hjorting / Kori Tueller See Report. Advanced rate extended through Sept 17. Welcome reception is Thurs Oct 19. Sponsors. 29 for pre conference registration. 180 so far for a full conference. Quite a few service awards submitted with extended date.

Membership, Marketing, and Outreach Erin Lorandos See Report.

New Business

- **Horner Fellowship - Possible Action Item** - Previous winner is the next year's chair. Ash was the winner. Discussion about how it gets started. Holly volunteered to speak with Ryan who may know. Ash was the chair pre-covid so will likely know some things too. Lisa will reach out to Ash. Natalie and Ash will need reconcile about the percentage of gains used each year and make sure it is accurate. We can reach out to the Japanese Library association directly to speak with them as well. Some info is located in the shared drive. Money is intended for the exchange program. If anyone has feedback or info, let Lisa know.
- **Grand Canyon Award**- Discussion re: history and intent. Not AZ specific. Started in 1977 with AZ Reading Association, which doesn't exist anymore. Should be nominated by children. There are subcommittees for picture books, non-fiction, tween. The subcommittees choose the winners each year. Plaques are given to award winners. The plaques cost \$1600 last year. Discussion re: plaques vs. certificates. Authors generally don't come to accept the awards. Certificates will be given in the future.
- **AzLA Nominations Update** - Ballot is ready to be sent out. We can send out the same way we did the nomination request. Are we sure that the membership email goes to only active members? Wild Apricot should allow this according to Brian. Needs to go out Sept 18 and we will know by end of Sept who the winners are.
- **University Study weblink and email to members** - We received invitation from University of Arkansas re: study of academic librarians and job seeking. It would go to all membership if we sent out, we don't have the current ability to just send to one group. We could also put it on the website. Board agreed to send an email to membership. Lisa will send info to Brian to send out on Monday.
- **Discussion** - Best way to keep track of organizational memberships when staff change a lot. Lisa suggested to make sure it is current when it is up for renewal. Brian is in charge of updating the people in the list.

10:46 am Adjournment - Next Meeting: October 18, 2023, Online



Conference Committee Report:

We are excited to welcome everyone to the AzLA Annual Conference at We Ko Pa Resort in October!

A welcome reception will take place on Thursday, October 19, at 6:00 pm. There is also an optional (but exciting!) cornhole tournament/fundraiser, and we encourage all to participate. Also, Fountain Hills Library will host an optional free tour on Wednesday, October 18, at 5 pm. Registration is live on the website.

As of Tuesday, September 5th, here are our conference numbers:

Full Conference

- 140 registrations
 - 63 of those say it's their first time attending conference
- 26 Exhibitors
- 2 \$5000 sponsors (State Library, AZDHS), 1 \$750 Refreshment break sponsor (Amigos), 1 \$250 Breakout session sponsor (UA Press)

Pre-Conference

- 26 for full day eResources forum
 - Note: 4 eResources vendor participants are sponsoring snacks/honorarium for Library Futures speaker
- 14 for full day Let's Move in Libraries with Dr. Lenstra
- 10 for half day AM session Explore STEM with Young Learners with Mannis and Colton
- 8 for half day PM session Eclipse and the Helio Big Year with Mannis and Colton
 - Note: The numbers above include 5 people who signed up for both the AM and PM sessions with Mannis and Colton

Programming

- 4 Featured Speakers
- 26 breakout session options on Thursday (4 of which are Express Trios with 3 different express presentations)
- 16 breakout session options on Friday (1 of which is an Express Trio with 3 different express presentations)
- We will be asking board members to sign up as speaker liaisons for sessions of their choice. A sign up spreadsheet will be shared very soon and a simple task list (introduce, watch the clock, encourage survey completion, etc.) will be provided.

Service Awards

- We anticipate awards in 11 categories

ALA Councilor Report

YALSA 2023 Symposium registration open. Conference takes place November 10-12 in St. Louis, MO.

2023 State of the Chapter Draft Questions: Looking for feedback on questions and if to add any.



1. Chapter
2. Email
3. Name (of the person filling out this report)
4. "Is there a separate school library/AASL Chapter in your state? (Regional chapters please skip this question) "
5. Is there separate academic or college library associations (ACRL Chapters) in your state?
6. How is your association managed?
 - a. If other, please explain
7. If paid staff what is the number of FTE PAID staff in your chapter? (e.g., 0, 1, 2, 3...)
8. List paid staff by title and FTE (e.g., Director FTE 1)
9. What membership management software do you use?
10. Fiscal Year Reporting (Include start date and end date - should be the last fully finished year)
11. What is the final revenue for the fiscal year?
12. What is the final expense for the fiscal year?
13. What was the total of unrestricted net assets?
14. What percentage of revenue is from government support?
15. What is the renewal period of your chapter's membership?
16. Have you adjusted your membership rates in the last two years for any category, please say what changed?
17. What is the dues structure for regular personal members?
18. If graduated by salary, what is the highest fee?
19. If graduated by salary, what is the lowest fee?
20. If flat fee, what is the fee?
21. If percentage of salary, what is the formula?
22. If you have a separate support staff category, what is the fee?
23. What is the fee for students?
24. What is the fee for trustees?
25. What is the fee for institutional members (list if more than one by size)
26. Do the library/institution memberships allow staff (or a certain number of staff) to become personal members of the association?
27. Total number of members
28. Number of personal or regular members
29. Number of support staff members (please only list if this is a separate fee category or designated by chapter)
30. Number of student members
31. Number of trustee members?
32. Number of library/institution members?
33. Other members (list type and totals)
34. Please explain if growth or declines were in a specific membership category. (regular, personal, support staff, students, trustees, etc.)

2023 New Questions Proposed:

1. Do you have a Right to Read campaign or effort in your association?
 - a. Yes – Explain
 - b. No
2. Do you have significant sources of income (5% or more) outside of membership and conferences?
 - a. Yes – Explain
 - b. No
3. Do you have a lobbyist? (keep confidential or include on 2024 legislative priority survey?)
4. What is your 501c designation?
 - a. 501c3
 - b. 501c4
 - c. 501c6
 - d. Other – Explain



2022 Questions Removed:

1. Did you do any special discounts for members during the pandemic who were facing financial insecurity?
 2. Since the pandemic began (March 2020) how has membership trended?
- Please send me your suggestions for questions to be added.

ALA Materials for Conference: I requested ALA materials be shipped to me to bring to the conference. Hopefully, I should have them soon.

Central Region Report

The Central Region had its quarterly meetup at the Arizona Historical Society in Tempe on August 12th. We had several wonderful individuals present representing academic, archive, special, school, as well as public libraries, and even a library lover and possible future librarian. The staff of the museum took us on a tour of the facility, including their reading room, archives, and their internal storage facility to share some of the amazing stories that they are working to preserve.

I have been continuing to assist MMO and the board with special projects, and have been communicating with U of A staff about enhancing the connections between students and AzLA.

AzLA Professional Development Committee

Report for Board Meeting, September 2023 Submitted by Lauren Clementino, Committee Chair

Current Committee Members

Chair: Lauren Clementino

Academic Library: Chad Deets, Cheryl Gerken

Public Library: Lauren Clementino, Diana Flores, Peter Grant

School Library: Savannah Galaviz-Tranguch, Patricia Jimenez

Special Libraries: Karina Wilhelm

Tribal Library: Vacant

State Library Continuing Education: Melissa Kummen

Recap

Cheryl Gerken and Diana Flores will be taking over as Professional Development Committee Co-Chairs starting in October!

The latest monthly "What's New for You in Professional Development" email blast compiled by Savannah Galaviz-Tranguch was sent to all AzLA members on Friday, September 1st.

Our August 10th webinar was *Advocacy in the US of A(z): How Arizona fits into the National Advocacy Ecosystem* with Erin MacFarlane and Kent Oliver. Karina Wilhelm was the moderator and Cheryl Gerken served as Technical Director.

- 74 attendees of 187 registrations (40% attendance rate)
- 83 members, 104 nonmembers (22 of these interested in membership)
- Library type: academic-63, archive-4, museum-2, public-72, school-35, special collections-8, tribal-3, other-14 (some registrants identified with more than one category)
- Sample comments:
 - "Erin and Kent were both very knowledgeable and articulate."
 - "Very helpful in suggesting actions to take."
 - "I appreciate learning about the lobbying process against book bans and Kent's expertise on the national level as well."



All webinar recordings are available on the [AzLA YouTube Channel's Professional Development Playlist](#).

Future Plans

Please join us for our next webinar, *Centering Community: Building connections & resilience through climate programming* with Kinney Anderson and Jenna Ortega.

Date: September 14, 2023

Time: 1 pm

Registration Link: https://us06web.zoom.us/webinar/register/WN_53A2hhIHSg2WEInul39tw

Our September meeting is scheduled for Thursday, September 28th at 1:00 pm in

GoogleMeet. meet.google.com/ioz-rsfs-ovo

Join by phone 401-684-3160 (PIN: 937436641)

Action/Discussion Items for Board Meeting

- None.